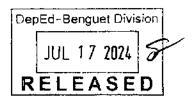


Department of Education

Schools Division of Benguet



June 2, 2024

DIVISION MEMORANDUM No. 234,52024

2024 BENGUET DIVISION BRIGADA ESKWELA AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES

Chief Education Supervisors, CID, and SGOD TO: Public Schools District Supervisors, Coordinating Principals Public Elementary and Secondary School Heads School Stakeholders and All Others Concerned

- Pursuant to OUOPS No. 2024-13-01712 titled: Guidelines on the Release, Utilization, Monitoring, and Reporting of Program Support Funds for Building Partnership and Linkages Program (PSF-BPLP for Fiscal Year 2024, the Schools Division of Benguet shall conduct Brigada Eskwela and Oplan Balik Eskwela Kickoff Ceremonies on July 22, 2024, to be hosted by Sablan District at Omas Ampaguey Integrated School with the theme: "Bayanihan para sa MATATAG na paaralan".
- 2. The activity aims to strengthen collaboration and partnership engagements and will focus on information campaigns that complement the Department's effort to ensure quality basic education.
- 3. The Brigada Eskwela is the National Schools Maintenance Week, which seeks to include and enlist the assistance of all parties involved in education in preparing public school facilities for the start of the academic year on July 29, 2024.
- 4. The Kick-off Program shall commence at 8:00 AM. Participants in this event are teams from the Division Office, personnel, and partners from Sablan District as enclosed in attachment 1, while committees, program matrices, and monitoring tools are in attachments 2, 3, 4, and 5. The assembly time for SDO participants is 6:30 AM and departure time is 7:00 AM. The workforce is advised to bring work equipment and wear comfortable working clothes.
- Funds for this activity to cover lunch, and AM and PM snacks shall be downloaded to the identified school in the District, concluding liquidation. Expenses incurred by the participants relative to this activity shall be charged to local funds subject to the accounting rules and regulations.
- Immediate compliance with and disseminating this memorandum to all concerned is directed.

SALLY L. BANAKEN-ULLALIM CESO N Schools Division Superintendent

sgod/smn/amd



Address: Wangal, La Trinidad, Benguet Telephone Number: (074) 422-6570

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Department of Education

Schools Division of Benguet

Attachment 1 (DM No. 284, 5 20 24

PARTICIPANTS FOR THE 2024 DEPED BENGUET BRIGADA ESKWELA AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES

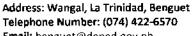
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Γ	PARTICIPANTS	NUMBER	REMARKS	
Ì	SDS	1	Consultants	
ţ	ASDS	1		

Advance Party			
Name	School	Tasks	
Willy James Killip, T-III	Ambiong Elementary School	Painting/Mural	
Harley Bastian, T-III	Bahong Elementary School		
Harold Bacuso, T-III	La Trinidad Central School		
Danny Depnag, T-II	Cordillera Regional Science		
	High School		
Norbert de Lara, T-II	Puguis Elementary School		
Benieve Laquiao, T-II	Tawang Elementary School		
Richard Curiano, T-III	Tawang Elementary School		
Benson Labad-dan, HT-I	Pagal Elementary School		
Emerson Hadsan, SP-I	Ambukiao Elementary School	, <u>-</u>	

Management & Workforce				
SGOD	OSDS	OSDS/CID		
Lucio B. Alawas	Mahal Rifani	Filame Guilanda		
Ceasar M. Luma-ang	Florabel Buclay	Shiela Marie Ocampo		
Arvin M. Doman	Florinda Pagoy	Nadia Ossic		
Lorna M. Yaco	Florabel Balanon	Flyre Beliano		
Nerissa Barbosa	Joyce Gavino	Charmaine Joy Nonog		
Denver Sinot	Ruth Parista	Yolanda Agustin		
Michiko Dagdagen	Melvin Alfredo	Rogel Estigoy		
Lester John Olangey	Vergilio Soriano	Darcey Pol-oc		
Kirsty Depnag	Rosanna Wales			
Abraham Ulep	Milton Gunaden	CID		
Marcelino Samonte	Riza Salabat	Rizalyn Guznian		
Shodee Bolayo	Leticia Pangket	Macarthy Malanes		
Kristine Waguis	Jordan Fianza	Francis Peckley		
Stephen Bulalin	Ruben Dorencio	Warden Baltazar		
Jeanette Kiong	Roger Acosta	Samuel Ayangdan		
Corazon Quipot	Francis Buclay	Merlyn Concita de		
Joven Agtani	Melvin Alfredo	Guzman		
Murphy Liswid	Eric Wanson	Erlinda Quinuan		
Jenny Bacquian	Janelle Sibayan	Wilfred Bagsao		
Ide Liwanen	Marty Deion Estacio	Sonia Dupagan		
Jefferson Killase	Claire May Fagsao	Remy Dum-ao		
	Beverly Marzo	Rodriguez Belino		
	Chiqui Anne Tello	Rose Anapen		
	Wynn Darryl Laop	Antionette Sacyang		
	Maricel Codimdim	Roxanne Mayomis		
	Nelian Magciano	Genar Tony		
	Sheler Ampaguey	All PSDSs/District Heads		







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Department of Education

Schools Division of Benguet

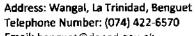
Attachment 2 (DM No. 234), 62024

WORKING COMMITTEES FOR THE 2024 DEPED BENGUET BRIGADA PSEUDI A AND ODI AN RALIK ESKWELA KICK-OFF CEREMONIES

ESKWELA AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES				
COMMITTEE	PERSONS RESPONSIBLE	TERMS OF REFERENCE		
Management/Operating Committee	Chairperson: SDS SALLY L. BANAKEN- ULLALIM CESO V Co-Chair: ASDS SAMUEL T. EGSAEN Jr EdD, CESO VI	Oversee the Operational System		
	Members: Chiefs: CID, SGOD LILIAN T. ULEP NILO P. OYAM			
Registration/Attendance Committee	Chairperson: Riza Salabat Members: PHOEBE MAR L. DAGANOS ZENY B. PACIO	Prepares Registration Sheets; Secure the number of participants attending the event; Prepare and distribute CA		
Program and Invitation Committee	Chairperson: Arvin M. Doman Members: PHOEBE MAR L. DAGANOS	Review all relevant material before the BE Program; prepare program Activities; Design of tarpaulin, serving invites		
Budget, Finance & Procurement	Chairperson: Florabel E. Buclay Members: ZENY B. PACIO	Prepare and process procurement documents/WFP before BE		
WinS Facility Construction	Chairperson: Michiko Anne Dagdagen Hon. Grail Totanes Members: PRECY W. LARINES LORENZO PETER EFS/PTA	Prepares design and facilitates construction		
Project Handog para kay Juana	Chairperson: Denver Sin-ot Members: PRECY W. LARINES PTA/PNP/BFP	Facilitate the construction and advocacy project to address adolescent health trepidations, especially the female learners		
Gulayan sa Paaralan	Chairperson: Shodee D. Bolayo Hon. Ceasar Salming Members: Jenny Bacquian Murphy Liswid Hon. GEORGE ANDRES URSULA A. CANUTO	Facilitate maintenance of school gardens; showcase small-scale food production models		







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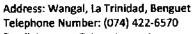


Department of Education Schools Division of Benguet

SCHOOLS DIVISION OF BELIEVE				
Tree planting	Chairperson:	Development, maintenance,		
	JUDY C. PABLO	water management, tree care,		
	Hon. George Andres	and green waste recycling		
	Members:			
	Omas Ampaguey IS,			
T 1 * _	LGU & SDO	Responsible for landscaping		
Landscaping	Chairperson: Mahal Rifani	and beautification of the		
	Manai Kham Hon. Manuel Cosisi	School grounds in		
	Members:	preparation for the in-person		
	GLORY C. LEE	classes		
	JOCELYN F. TULMOD			
	BRGY. COUNCILMAN MANUEL			
	COSISI			
	SGOD and OSDS Personnel	1		
Perimeter Fencing	Chairperson:	Responsible for fencing,		
	Arvin M. Doman	fixing demarcation along the		
	Members:	perimeters of the school		
	Vergilio Soriano			
	c/o LGU and PTA			
Carpentry	Chairperson:	To consider various types of		
	NOVIE C. DANAO	repairs, replacement, and		
	Members:	installation of damaged		
	Rey Mokyat	boards, ensure surfaces are		
	PTA/BLGU	in proper shape before		
	PSDSs	staining or painting		
Painting	Chairperson:	Painting of walls, roofs, and		
	STAG	ceilings using the DepEd		
	Members: SK Chairman Dondon Gracio &	prescribed colors; Mural painting		
	BALLUAY SANGGUNIANG	panting		
	KABATAAN			
	Finance Unit			
Water Sealed Toilet	Chairperson:	Construction of toilet		
Tracor Domou Tollot	Ceasar M. Luma-ang	facilities that are water-		
	Members:	sealed and flush-type with		
	MILTRUDES PANATEN	septic tank		
	BRGY. COUNCILMAN PAUL	•		
	AMPAGUEY			
	Ruben Dorencio			
	Roger Acosta			
	PNP, BFP, PTA			
Gate and Arc Installation	Chairperson:	Repair, Welding, Painting,		
	Mrs. Prescila Larines	and Installation of Gate and		
	Members:	Arch		
	Hon. Devis Qui-o			
Danding and Language Danks	Junifer Leano	Pennasible for landscaping		
Reading and Learning Parks	Chairperson:	Responsible for landscaping and beautification of the		
Landscaping	Antionette Sacyang Hon. Pablito Larines	Reading and Learning parks		
	Members:	in preparation for the in-		
	members.	in preparation for the mi-		







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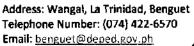


Department of Education Schools Division of Benguet

SCHOOLS DIAIRION OF BEHRGE				
	JUDY C. PABLO	person classes		
	ANABEL ANDRES			
	PSDSs & DCPs			
Mini Library	Chairperson:	Work with the school to		
	Sonia D. Dupagan	initiate library beautification		
	Members:	with easy access to the book		
	Roxanne Mayomis	collections and resources		
	LILIBETH A. WALANG			
Clean and Green, Concreting	Chairperson:	Responsible for constructing		
and Plant boxes	Stephen Bulalin	flower/plant boxes and		
	Pres. Anabelle Andres	creating signage		
	URSULA A. CANUTO			
	Members:	Development, maintenance,		
	EPS	water management, and		
	Jefferson Killase	green waste recycling		
1	Finance Unit			
	Personnel Unit			
Garbage Pit and MRF	Chairperson:	Appropriation of secured		
	Roger Acosta	garbage areas, development,		
	Hon. Norberto Leaño	maintenance, water		
	PHOEBE MAR L. DAGANOS	management, and green		
1	Members:	waste recycling		
ì	PTA			
	PNP			
Canal and Ground Clearing	Chairperson:	Responsible for cleaning,		
	Abraham Ulep	flushing, and elevating the		
1	ANABEL ANDRES	canals		
	Members:			
	BFP			
Layout of the Ground for	Chairperson:	Arrange the physical		
Athletics	NILO P. OYAM	environment through		
	Members:	landscaping, greener and		
	PSDS/DCP	environmentally friendly		
	EPS COLAG	grounds for athletics and		
	ROMYLYNE P. COLAS	other school activities.		
Transportation	Chairperson:	Responsible for		
	Rodriguez Belino Jordan Fianza	transportation arrangements		
	Members:	ensuring smooth movement		
		of people and goods		
Dag 3	OSDS General Services	Mool propagation comings		
Food	Chairperson:	Meal preparation services, meal plan considering dietary		
	Corazon Quipot Members:	restrictions		
	MARY ANN D. SAGAYO	resulctions		
Sometime /The St.	NOVIE C. DANAO	Combination of measures to		
Security/Traffic	Chairperson: BARANGAY OFFICIALS OF	preserve traffic capacity and		
	BALLUAY Members: Rogel Estigoy	instill security, safety, and reliability of the overall activity		







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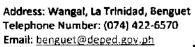


Department of Education Schools Division of Benguet

Health Promotion and	Chairperson:	Management and sorting of
Emergency Medical Services	Kirsty A. Depnag	personnel according to
	Lloyd Tabdi	assessment and rapidly
	Members:	identify injured and ensure
	BARANGAY HEALTH WORKERS	timely appropriate treatment
	SDO and Field Nurses	
Computer Programming and	Chairperson:	Build digital literacy through
repairs	Eric Wanson	the incorporation of
-	Members:	information and
	ROMYLYNE P. COLAS	communication technology
	DOST	(ICT) into schools.
Classroom Management	Chairperson:	Create and maintain a
•	NILO OYAM	learning environment that is
	Members:	conducive to successful
	Omas Ampaguey IS	learning. These actions
		include decisions about
		structure, organization, and
	{	course activities that support
		learners by managing their
		expectations and behaviors.
Public Relations/Media	Chairperson:	Intermediary between DepEd
	Lorna M. Yaco	and its Public target to create
	Members:	awareness for the
	Nerissa Barbosa	organization with an ability
	Omas Ampaguey IS SIC	to create impact for the
·		audience







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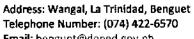
Department of Education Schools Division of Benguet

Attachment 3 (DM No. 234, 62024

DAY 1	GADA ESKWELA and OPLAN BALIK ESK ACTIVITIES	SPEAKER
7:00 – 8:00 AM	Registration/Arrival	SMN/Host
100 5100 1111	Opening Program	
	Nationalistic Song	Omas Ampaguey Integrated School
	Prayer	
	Acknowledgment of Participants and	LUCIO B. ALAWAS
	Statement of Purpose	CES-SGOD
	Welcome Remarks	NILO P. OYAM
3:00 – 8:45		School Principal
		Barangay Chair - Balluay, Sablan
		LILIAN T. ULEP
		PSDI
		FSDI
		Hon. ALFREDO DACUMOS Jr.
		Municipal Mayor - Sablan, Benguet
	MOA Communical Signing	SMN
	MOA Ceremonial Signing	For SPORTS
	DepEd and Partner	
	Introduction of the Undertaking	ARVIN M. DOMAN SEPS-SMN
	G:	
	Signing Proper Message from the Parties	Event Secretariat Partners
	Talk Photo Session Health Break Work Assignments Declaration of Brigada Eskwela	SALLY L. BANAKEN-ULLALIM CESO V SDS ERICSON L. FELIPE Vice Governor Hon. MELCHOR D. DICLAS, MD Benguet Governor Hon. ERIC GO YAP Benguet Congressman ESTELA P. LEON-CARIÑO EdD, CESO II Regional Director IV Region CAR Event Secretariat NILO P. OYAM School Principal SALLY L. BANAKEN-ULLALIM CESO V
	Opening @	SDS
8:45 - 12:00	Work	
12:00 - 1:00	Lunch	Brigada Team
1:00 - 4:45	Work	
4:45 - 5:00	Post Activity Evaluation and Closing Program	SMN RIZALYN A. GUZNIAN CES-CID SAMUEL T. EGSAEN Jr. EdD, CESO VI ASDS







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Department of Education

Schools Division of Benguet

Attachment 4 (DM No. 234, 52024

OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER (OBE-PACC)

Schools Division of Benguet Hotlines

Office	Contact No.	Office	Contact No.
Office of the SDS	09157593770	School Governance and	09283188179
Sally L. Banaken-		Operations Division	
Ullalim CESO V		Ceasar B. Luma-ang	
Office of the ASDS	09451334170	Curriculum	09207301281
Samuel T. Egsaen Jr.		Implementation	
EdD, CESO VI		Division	
		Rizalyn A. Guznian	
Public Assistance	09995226476	Oplan Balik Eskwela	09612485041
Command Center		(OBE) Focal Person	
Mahal M. Rifani		(SMME)	
		Corazon C. Quipot	
Legal Unit	09198276111	Division Information	09120438044
Atty. Nover B.		Officer	
Singgangan		Lorna M. Yaco	

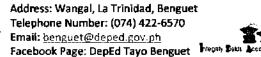
District Coordinators			
District	Public Schools District Supervisor/District In-charge	Contact Number	
Atok	Florelia A. Pascian	094869788	
Bakun	Virginia B. Salio-an	094674697	
Bokod	Emilyn E. Medina	095637891	
Buguias	Cristeta E. Igualdo	091085345	
Itogon I	Jonathan G. Sadey	090885060	
Itogon II	Juliet K. Baldo	090925311	
Kabayan	Marylin A. Tolbe	095637891	
Kapangan	Roberto A. Pablo Jr.	094625216	
Kibungan	Daniel B. Pascaden	097733706	
La Trinidad	Delarosa V. Delmas	092198439	
Mankayan	Marcelino S. Baldo	091840033	
Sablan	Lilian T. Ulep	093066351	
Tuba	Melchor C. Tican	091981825	
Tublay	Aladin M. Dobinto	091031821	

Benguet Provincial	Rex D. Copio	09094494382
Federated PTA		

@DepEd Tayo Benguet SDO Hotline: (074) 4426570













Department of Education

Schools Division of Benguet

Attachment 5 (DM No. 234, \$2024

2024 BRIGADA ESKWELA MONITORING CHECKLIST

REGION:	DIVISION:	
NAME OF SCHOOL:	SCHOOL ID:	
NAME OF SCHOOL HEAD:	No. of Enrolment:	40
	No of Teachers:	, , , , , , , , , , , , , , , , , , ,

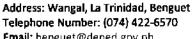
Part I Implementation

[Instructions: Please mark the appropriate column. Be as objective as possible.]

A. Pre-Implementation Stage Recommendation/ INDICATOR **OBSERVABLE** REMARKS Mode of (Check One) If Unsatisfactory, Verifications/ Satisfactory Unsatisfactory (Please describe) Document Submitted Conducted assessment of the physical 1. facilities and maintenance needs of the school Classroom Furniture School grounds Toilet Others: (Please specify) Compliance with the 2. absolute prohibition on solicitation Engagement letter to partners Brigada Eskwela partners proposal Others: Please specify Activities for the Brigada Eskwela 3. **Working Committee** Public Awareness campaign Establishment of Partnerships for Resource Mobilization Handling of Administrative and Financial Matters Documentation







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Department of Education

Schools Division of Benguet

B. Implementation Stage (Please check yes or no)

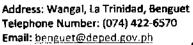
	Indicator		ible	Best Practices	Recommendations
4.	Maintenance of Clean School:	Yes	No		
	Zero litters				
	 Clutter-free (everything is well-ordered, arranged, and organized) 				
	Spill-free (without spilling water or liquids on floors, tablets, walls, etc.)				
	Soil/Dust-free floorings and walls (absence of soil particles and mud)				
	 Zero garbage placed outside (hallways, school perimeter, school buildings, gym) 				
	 Zero illegal postings (walls, posts, trees, etc.) 				
	Waste segregation compliance (no mixed waste)				
	Absence of vandalism				
	Presence of activity in preventing pollution, minimizing waste, and caring for the environment				

Part II. Volunteer Engagement

	INDICATORS	Best Practices	Specifics (Number/Amount)	Recommendation
5.	The number of Brigada Eskwela volunteers from the following groups working on the school. (Please enumerate)			
6.	Donations received for Brigada Eskwela/Resources Generated (Please specify)			
7.	Relationships in the community: (Describe)			







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Department of Education Schools Division of Benguet

Part III. Overall Assessment

ļ	Outstanding	Very Satisfactory	Satisfactory	2 Fair	Poor
	How would you rate the spirit of volunteerism in the school?				
-	5	4	3	2	1
ļ	Outstanding	Very Satisfactory	Satisfactory	Fair	Poor

Schools Division Office Assessed by:

Full Name: _	
Office:	 ·
Full Name: _	
Office:	





